

SLOUGH BOROUGH COUNCIL

REPORT TO: Council **DATE:** 26th April 2022

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WARD(S): All

PART I **FOR DECISION**

CALENDAR OF MEETINGS 2022/2023

1. **Purpose of Report**

To seek approval of the Calendar of Meetings for 2022/23.

2. **Recommendations**

The Council is requested to resolve:-

- (a) That the Calendar of Meetings for the period May 2022 to May 2023, as set out in Appendix A of this report, be approved.
- (b) That the Democratic Services Lead be authorised to make amendments to the Calendar throughout the year, including from those resulting from any constitutional changes that may be agreed, in accordance with the provisions of the Constitution.

Commissioners Review

Commissioners reviewed this report and decided not to make any specific observations.

3. **Slough Joint Wellbeing Strategy Priorities and Other Implications**

None arising from this report which is administrative in nature.

4. **Supporting Information**

- 4.1 A draft programme of meetings has been drawn up and is appended to this report.
- 4.2 If alterations to the Calendar are required as a result of any changes to the Constitution, it is proposed that the Democratic Services Lead be authorised to make changes following appropriate consultation in accordance with the Constitution.

4.3 Members are specifically asked to note that at this stage the Calendar:

- Reflects the current structure of scrutiny panels. These are subject to change pending the Scrutiny Improvement Plan that will be produced in line with the Directions to the Council, and informed by the Centre for Governance & Scrutiny review.
- Lead Members & Directors (LMD) meetings are being reviewed so provisional dates are included to increase the number of meetings from 1 per month to 2 per month. The pre-Cabinet LMD dates are fixed around the Cabinet reporting timetable, but the dates, times and format of the additional meetings per month are subject to change.
- Group meetings will be added to the calendar after the election once groups have formed and advised Democratic Services of their meeting frequency and cycles.
- In accordance with the agreement of the Slough Outbreak Engagement Board in March 2022, no dates for the Board have been scheduled for future meetings. However, if there was to be a significant change in the Covid position the Board may recommence its meetings.
- Mandatory and key training is included in the Calendar (welcome/induction, planning, licensing and scrutiny), with a view to further dates being added during the year once the committee meeting dates are fixed.

5. **Appendices**

Appendix A – Draft Calendar of Meetings 2022/23

Background Papers

None